

# Enrollment Checklist

## Get ready to apply or reenroll in a Marketplace health plan!

Before enrolling online or in person, review the checklist below to make sure you have all the information and documents you'll need. Gathering these items ahead of time will help your enrollment go faster and smoother.

If you are meeting with a navigator or assister, please bring all required documents with you. If documents are not available on the day of your appointment, you'll need to reschedule.

### Checklist: Do you have what you need to enroll?

#### Identity

- Photo ID (driver's license, passport, or other government-issued ID) or
- Social Security card or
- Birth Certificate

#### Income

- Pay stubs for the last 4 weeks or
- Most recent tax return or
- Employer's statement of earnings (if applicable) or
- Other proof of income (if you are self-employed or have irregular income)

#### Citizenship or Immigration Status (if applicable)

- U.S. passport, birth certificate, or certificate of naturalization
- Immigration documents (such as a permanent resident card, INS card, work permit, or other documentation)

#### Other Documents

- If you do not have any income, a signed letter from the person who provides your support
- Bank statements (if requested for verification purposes)

If you are applying for your family or household, you will need ID, income, and citizenship information for each adult member of the household.

Make sure you're prepared to enroll in health insurance you can count on.

Virginia is for  
**coverage.**

**Questions? We're here to help.**

Call 888-867-1501 or visit our Help Center at [Marketplace.Virginia.gov/marketplace-help-center](https://Marketplace.Virginia.gov/marketplace-help-center)

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